

Contra Costa County Head Start Meeting **Minutes**

OMeeting: Economic Opportunity Council

Location: Stanwell Meeting Room

Date: 08 February 2007 **Time Convened: 6:55p** **Time Terminated: 8:42p** **Recorder: Michael Lissner**

Members in Attendance: Cheryll Grover (chair), John Jewell, Tracy Fraas, Lamar Anderson, Kathy Jones, Domingo Delgadillo

Members **Not** in Attendance: Mari Bodner, Mark Goldberg, Fred Jackson, Delphine Smith, Victoria Mejia, Susan Bonilla, John Goia, Gayle Uilkema

Guests: Lavonna Martin

Staff in Attendance: Ed Lerman, Michael Lissner

TOPIC	RECOMMENDATION / SUMMARY
Call to Order	<ul style="list-style-type: none">• 6:55p
Roll Call	<ul style="list-style-type: none">• Quorum was confirmed.• Meeting called to order by Cheryll Grover, chair.
Review and Approval of Minutes	<ul style="list-style-type: none">• Minutes from 11 January 2007 approved with the following amendment:<ul style="list-style-type: none">○ Mark DeSaulnier and Mary Piepho removed from the not in attendance list
Public Comment	<ul style="list-style-type: none">• Kathy Jones reported that she would like the group to participate in the upcoming Cinco de Mayo and Juneteenth festivals in Richmond.• Discussion of logistics for those festivals.
Chairperson's Report	<ul style="list-style-type: none">• Cheryll Grover handed out packets regarding the Strategic Indicators and how well we are doing to meet them, and proposed a plan for each EOC member to monitor and report on one of the EOC sub-contractors.• Tracy Fraas suggested that a standard format be used for the evaluation of the sub-contractors. She will bring some examples to the next meeting. Ed Lerman advised that there are tools provided by Sacramento as well, which he will attempt to obtain for the next meeting.• Cheryll Grover reported on the Women's Initiative, and showed a brief video from their website.

Contra Costa County Head Start Meeting **Minutes**

CSD Staff Reports	<ul style="list-style-type: none"> • Ed Lerman reported that the recruitment paperwork is now updated, and that he is ready to send it to any candidates that wished to apply. • Ed Lerman handed out copies of Form 700, which is required from all EOC members to vote, and requested that the members begin completion of the form. • Ed Lerman presented the EOC bylaw revisions to the group for review. <ul style="list-style-type: none"> ○ Tracy Fraas asked if the five low-income seats have been filled in the past. <ul style="list-style-type: none"> ▪ Cheryll Grover responded that they have. ○ Domingo Delgadillo asked if members are limited to two terms by the bylaws or by the state requirements. <ul style="list-style-type: none"> ▪ Ed Lerman to research that point. Bylaw reviews were tabled until an answer to that question was obtained.
Strategic Plan Updates	<ul style="list-style-type: none"> • Kathy Jones presented the Strategic Plan for discussion. <ul style="list-style-type: none"> ○ Domingo Delgadillo asked that numbers be added to the Program Progress Indicators.
Emergency Shelter Update	<ul style="list-style-type: none"> • Lavonna Martin, Assistant Director of the Contra Costa Public Health Homeless Program presented on their needs and the assistance that they received from the EOC during the cold snap: <ul style="list-style-type: none"> ○ The Homeless Program provides comprehensive housing and assistance programs to those in need. ○ CSBG funds were used to supply 38 cots and 12 hotel vouchers during the cold snap. ○ Lavonna Martin formally thanked the group for the funds that were provided. ○ There are approximately 1749 unsheltered people in the county according to their most recent count.
Member Updates	<ul style="list-style-type: none"> • Lamar Anderson provided the group with newspaper clippings regarding the events of the past month.
Adjournment	<ul style="list-style-type: none"> • 8:42p