

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 847-B Brookside Drive, Richmond, CA 94801, during normal business hours. (Gov. Code, section 54957.5 (b) (2)).

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: January 21, 2009	Time: 6:00 – 8:00 PM
Location: Pacheco Community Center, 5800 Pacheco Blvd., Pacheco	
Meeting Leader: Denice Mullaney, Chair	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Alicia Prieto at least 48 hours before the meeting at (510) 374-3994

Desired Outcome: By the end of this meeting, we will have:

Reviewed Desired Outcomes and Grounds Rules

Heard Any Public Comment

Read Any Correspondence

Awarded Parent Recognition of Staff Excellence

Heard Administrative Reports

Heard NHSA Reports

Received Self-Assessment Training

Heard Overview on CLASS

Considered Approval of New Hires

Ratified Executive Committee Approval of New Hire

Considered Approval of Executive Committee Position-Secretary

Reviewed and Considered Approval of Minutes from November 19, 2008 Policy Council Meeting

Received Training on Positive Discipline

Heard Subcommittee Reports

Heard Site Reports

Heard Announcements

Evaluated the Meeting

Agenda

What (Content)	How (Process)	Who	Time (Minutes)
Reviewed Desired Outcomes and Meeting Rules	Present Clarify Check for understanding	Denice Mullaney	3 Minutes
Public Comment	Present Clarify	Public	3 Minutes
Correspondence	Present Clarify	Lawanda Starks	2 Minutes
Parent Recognition of Staff Excellence	Present Clarify	Denice Mullaney	5 Minutes
Administrative Reports: <ul style="list-style-type: none"> • CSB Director • Division Manager • Fiscal 	Present Clarify Check for understanding	Pat Stroh Camilla Rand Vickie Kaplan	15 Minutes
NHSA Report	Present Clarify	Denice Mullaney Antoinette Rossi Erica Givens	20 Minutes
Received Self-Assessment Training	Present Clarify Check for understanding	Christina Reich	10 Minutes
Overview CLASS	Present Clarify Check for understanding	Magda Bedros	10 Minutes
Action: <ul style="list-style-type: none"> • Consider Approval of New Hires 	Present Clarify Check for understanding Check for Agreement	Enid Mendoza	5 Minutes
Action: <ul style="list-style-type: none"> • Ratified Executive Committee New Hire Approval 	Present Clarify Check for understanding Check for Agreement	Denice Mullaney	5 Minutes
Action: <ul style="list-style-type: none"> • Consider Approval of Executive Committee Position-Secretary 	Present Clarify Check for understanding Check for Agreement	Denice Mullaney	5 Minutes
Action: <ul style="list-style-type: none"> • Consider Approval of November 19, 2008 Policy Council Minutes 	Present Clarify Check for understanding Check for Agreement	Denice Mullaney	5 Minutes

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What (Content)	How (Process)	Who	Time (Minutes)
Training: <ul style="list-style-type: none">• Positive Discipline	Present Clarify Check for Understanding	Suzanne Di Lillo	30 Minutes
Subcommittee Reports	Present Clarify	Karen Lane	5 Minutes
Site Reports	Present Clarify Check for Understanding	Site Representatives	5 Minutes
Announcements	Present Clarify Check for Understanding	Staff	5 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes