

Contra Costa County  
Community Services Bureau  
**Policy Council Meeting Minutes**

Location: Zio Fredo's, Pleasant Hill, CA

Date: Sept. 27, 2008

Time Convened: 2:08 pm

Time Terminated: 2:52 pm

Recorder: Lin Tallman

TOPIC	RECOMMENDATION / SUMMARY
<b>Review Desired Outcomes and Meeting Rules</b>	<ul style="list-style-type: none"> <li>• Latrina Johnson, outgoing chair, called the meeting to order, reviewed the desired outcomes and meeting rules.</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
<b>Action:</b> <ul style="list-style-type: none"> <li>• Review/Consider Approval of August 20, 2008 Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The minutes from the August 20, 2008 meeting were reviewed. No corrections were noted.</li> <li>• <b>A motion to approve the minutes was made by Rosie Esparza and seconded by Valencia Scott. The motion was approved.</b></li> </ul>
<b>Action:</b> <ul style="list-style-type: none"> <li>• Consider Ratification of PC Exec Approval of New Hire</li> </ul>	<ul style="list-style-type: none"> <li>• The executive committee approved the hiring of the following new hire on September 10, 2008. The new Policy Council considered ratification of their action.               <ul style="list-style-type: none"> <li>○ Site Supervisor III for GM III:                   <ul style="list-style-type: none"> <li>▪ Ambreen Khawaja</li> </ul> </li> </ul> </li> <li>• <b>A motion to approve the new hire was made by Karen Lane and seconded by Carmen Cisneros. The motion was approved.</b></li> </ul>
<b>Action:</b> <ul style="list-style-type: none"> <li>• Election of Community Representatives</li> </ul>	<ul style="list-style-type: none"> <li>• The following persons were presented for nomination as Community Representatives for 2008-9. Ricardo Paez presented the nominees:               <ul style="list-style-type: none"> <li>○ Karen Lane – for Past Parent</li> <li>○ Antoinette Rossi – for Past Parent</li> <li>○ Carmen Cisneros – for Past Parent</li> <li>○ Fred Jackson – representing EOC</li> </ul> </li> <li>• <b>A motion to accept Karen Lane and Antoinette Rossi was made by Lawanda Starks and seconded by Yara Garduño. The motion was approved.</b></li> <li>• <b>A later motion to accept Carmen Cisneros as a past parent was made by Diana Estrada and seconded by Denice Mullaney.</b></li> <li>• <b>A motion to accept Fred Jackson/EOC was made by Carmen Cisneros and seconded by Denice Mullaney. The motion was approved.</b></li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
<b>Review Officer Positions</b>	<ul style="list-style-type: none"> <li>Joanne DeNardo, Staff to the Policy Council, reviewed the executive officer positions in Section 3 of the Policy Council training binder.</li> </ul>
<b>Action:</b> <ul style="list-style-type: none"> <li>Election of Officers: <ul style="list-style-type: none"> <li>Chair</li> <li>Vice Chair</li> <li>Secretary</li> <li>Parliamentarian</li> <li>Region IX Representative</li> </ul> </li> </ul>	<p>Nominees for the executive committee positions were made as follows, with the newly elected officer highlighted.</p> <ul style="list-style-type: none"> <li>Chair Nominees: <ul style="list-style-type: none"> <li>Denice Mullaney, Antoinette Rossi <ul style="list-style-type: none"> <li><b>Denice Mullaney was elected</b></li> </ul> </li> </ul> </li> <li>Vice Chair Nominees: <ul style="list-style-type: none"> <li>Antoinette Rossi <ul style="list-style-type: none"> <li><b>Antoinette Rossi was elected</b></li> </ul> </li> </ul> </li> <li>Secretary Nominees: <ul style="list-style-type: none"> <li>Yara Garduño, Lawanda Starks <ul style="list-style-type: none"> <li><b>Lawanda Starks was elected</b></li> </ul> </li> </ul> </li> <li>Parliamentarian Nominees: <ul style="list-style-type: none"> <li>Karen Lane, Erika Givens, Michelle Cossep <ul style="list-style-type: none"> <li><b>Karen Lane was elected</b></li> </ul> </li> </ul> </li> <li>Region IX Representative Nominees: <ul style="list-style-type: none"> <li>Carmen Cisneros, Erika Givens, Crystal Whitehead, Yara Garduño <ul style="list-style-type: none"> <li><b>Erica Givens was elected</b></li> </ul> </li> </ul> </li> </ul>
<b>Presentation of New Executive Officers</b>	<ul style="list-style-type: none"> <li>The new Executive board was presented to the Policy Council body.</li> </ul>
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>No correspondence</li> </ul>
<b>Forms Completion</b>	<ul style="list-style-type: none"> <li><b>Form 700 Statement of Economic Interests</b> –all incoming representatives are required to complete this conflict-of-interest form.</li> <li><b>Interest Survey</b> – representatives will complete this survey at the October Policy Council meeting.</li> <li><b>Video Viewing Form</b> – all members are required to view “The Brown Act” and, “Ethics Orientation for County Officials” videos and submit their Certification form by November.</li> <li><b>New Rep Form</b> – if not previously completed and submitted, please complete today.</li> </ul>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>Beginning in October, business meetings will be held at the Pacheco Center on the 3<sup>rd</sup> Wednesday of the month from 6-8pm.</li> <li>Executive committee members will meet briefly after the meeting to establish meeting date/time.</li> <li>Latrina announced that even though she’s out of PC she’s given out her phone number and is there for everyone. 510-332-2528.</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
<b>Meeting Evaluation</b>	<p>Pluses:</p> <ul style="list-style-type: none"> <li>• Good turnout of representatives</li> <li>• Able to observe a good model of a meeting</li> <li>• Nice location and friendly atmosphere</li> <li>• good food</li> <li>• good decisions by committee</li> <li>• all questions answered</li> </ul> <p>Deltas:</p> <ul style="list-style-type: none"> <li>• need to encourage more men to get involved</li> </ul>